

STANDARD OPERATING PROCEDURE (SOP)

LOCAL SOP TITLE	Energy Management Plan		
LOCAL SOP NO.	EO-GEN-010A	NO. OF REVISION	N/A
DEPARTMENT	Sustainability	EFFECTIVE DATE	1 November, 2025
FOR	CROSSROADS Maldives	APPLICABLE TO	All Business Units
SUPERSEDE SOP #	N/A	RELATED DOCUMENTS	N/A

OBJECTIVE

Be aware of, understand and implement energy conservation.

POLICY

Energy Management is a very important function of the Hotel. Each and every one of us should be on the looked for areas where Energy can be saved, without affecting the guest's comfort.
a common area where energy is wasted is in lighting, water, heating, air conditioning, and reticulation.

PROCEDURE

The following guidelines shall be followed.

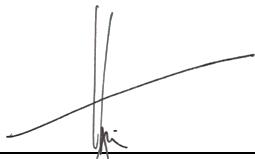
1. Lights are to be turned on only when necessary and switched off immediately after use.
2. Exhaust fans are to be used only when welding or painting and switched off after use.
3. All dripping taps will be repaired the same day the maintenance request is received.
4. Office air conditions will be turned off when not in use.
5. One air conditioner only will be left on in the ballroom when it is not in use, and the outside air Control set to zero %
6. In the meeting room, air conditioners will be turned on when necessary as per the event as requested by sales, F&B team.
7. All air conditioners thermostats in the central building will be set and locked at 25 C
8. To prevent evaporation, the ground must be watered at night. A timer will be set up before 10 am and after 5 pm and adjusted according to the season to efficiently water the land with a minimum of overwatering.
9. When it has been raining the time clocks for grounds watering will be overridden and reset the next day by the Supervisor Engineer.
10. Energy Management is not limited to the above but it is a start to overcome wastage, If you notice any areas where energy can be saved or is being wasted, informs the Chief Engineer and steps will be taken to overcome or rectify the problem.

CROSSROADS

MALDIVES

by S Hotels & Resorts under Singha Estate

Approval / Signature:

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